

## **Memorandum Four – Garage Groups**

### Purpose

This memorandum describes the role and function of garage groups sponsored by West Michigan Woodturners (WMW).

The WMU leadership team strongly encourages creation of garage groups thereby increasing the camaraderie and knowledge of club members.

For purposes of this memorandum, garage groups are defined as:

1. a group of three or more WMW club members;
2. who meet regularly at various locations, typically a member's garage or workshop;
3. functioning autonomously as a sub group under the WMW club chapter;
4. setting meeting times, places and agenda;
5. to discuss, share, demonstrate and train on all matters related to woodturning;
6. while observing safety procedures; including those safety procedures endorsed by the American Association of Woodturners (AAW);

### Registration

To be recognized as garage group sponsored by West Michigan Woodturners, the following actions are required by club members forming a garage group:

1. determine WMW club members who desire a garage group;
2. select a name for the garage group; such as the 4th Monday Garage group;
3. submit a list of the proposed WMW garage group members with the group's selected name to the leadership team at the beginning of each calendar year;

Garage groups have discretion to add or delete WMW group members, and change meeting times, based on changing individual garage group dynamics, during the year without notification to the WMW leadership team.

### Insurance

Garage group activities that adhere to these general instructions are considered WMW sanctioned events and are covered by the WMW insurance plan.